

**WCPSS School to Career Internship Program
PROGRESS REPORTS**

Student Name: _____

PROGRESS REPORT 1

Using the Project Rubric and the Portfolio Rubric as a guide, determine progress for each area.
Develop strategies for areas needing improvement.

	Strengths/What is Going Well	Weaknesses/Areas of Improvement	Strategies
Project			
Portfolio			

Student Signature _____

Date _____

Internship Coordinator Signature _____

Date _____

Using the Work Experience Rubric as a guide, determine progress for work experience.
Develop strategies for areas needing improvement.

	Strengths/What is Going Well	Weaknesses/Areas of Improvement	Strategies
Work Experience			

Supervisor's
Comments _____

Student Signature _____

Date _____

Internship Coordinator Signature _____

Date _____

Internship Supervisor Signature _____

Date _____

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Student Name: _____

PROGRESS REPORT 2

Review strategies suggested on Progress Report 1 to determine progress. Using the Project Rubric and the Portfolio rubric as a guide, continue to evaluate progress for each area. Develop strategies for areas needing improvement.

	Strengths/What is Going Well	Weaknesses/Areas of Improvement	Strategies
Project			
Portfolio			

Student Signature _____

Date _____

Internship Coordinator Signature _____

Date _____

Review strategies suggested on Progress Report 1 to determine progress. Using the Work Experience rubric as a guide, continue to evaluate progress for each area. Develop strategies for areas needing improvement.

	Strengths/What is Going Well	Weaknesses/Areas of Improvement	Strategies
Work Experience			

Supervisor's
 Comments _____

Student Signature _____
 Date _____

Internship Coordinator Signature _____
 Date _____

Internship Supervisor Signature _____
 Date _____