



Apex High School

Internship Technical Task Guidelines

- Web development
- Programming
- Hardware installation, testing, repair
- Engineering
- Scientific (measurement, data collection/analysis)
- Research
- Medical services
- For internships that may not have a direct technical component (i.e service industries like lawn maintenance, food services, child or elderly care, education etc..)
 - Identify opportunity for improving business process through technology and write a proposal to the company
 - Utilize technology (as a follow on to above or separately):
 - Social networks – create and utilize Facebook, Twitter, Foursquare etc.
 - Blogs
 - Use databases, PowerPoint, excel, web where possible
 - ERP (Enterprise Resource Planning) systems
 - Records
 - Communications/public relations
 - Marketing
 - Customer service
 - Quality control
 - Assist with any technology aspects/applications:
 - cash register/point of sale
 - financial/accounting
 - operational scheduling/analytics
 - instrumentation
 - Regulations